

# Add / Drop Request Form (2020-2021)

Date: _____
Roster: _____

**LEGACY HOMESCHOOL CENTER**  
 P.O. Box 52871, Bellevue, WA 98015  
 www.legacyhc.org

- Neatly fill out form and bring to the Processing desk. Do not write in "Processing Use Only" section (indicated by a double-outline box above).
- If your child is outside the grade/age range for a class you would like to ADD, please email info@legacyhc.org to request an out-of-grade/age range exception. Age is as of September 1 of the applicable school year.

New Registration    Yes \_\_\_\_\_    No \_\_\_\_\_

## Parent Information

Family Last Name \_\_\_\_\_ Mother \_\_\_\_\_

Email \_\_\_\_\_

*I understand that ALL materials fees for confirmed classes are nonrefundable. In addition, if I drop a class, my prepaid, final four weeks of tuition will be nonrefundable.*

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

## Student Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Birthday \_\_\_\_\_ Grade \_\_\_\_\_

Effective Date *	Action *	Teacher	Time	Class Title

*For Date and Action columns, see NOTES below.*

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Birthday \_\_\_\_\_ Grade \_\_\_\_\_

Effective Date *	Action *	Teacher	Time	Class Title

*For Date and Action columns, see NOTES below.*

**\*NOTES:**    Action Column options: *Add, Add to WL (waitlist), Add from WL (waitlist), Drop*  
 Effective Date Column: *For "Add" and "Add from WL," enter date of first class to be attended.*  
*For "Drop," enter date of first class NOT attended.*