

## **Legacy Homeschool Center**

Est. 1998 P.O. Box 52871, Bellevue, WA 98015

## Question: What is the process for registering at Legacy?

The first step for all **new or prior families** is to attend an information meeting. These dates can be found on our New and Prior Family Information webpage at: <a href="https://www.legacyhc.org/NewFamilies.html">https://www.legacyhc.org/NewFamilies.html</a>.

## Spring Registration / Class Enrollment Process (April/May)

- 1) Complete the registration contract via DocuSign.
- 2) Pay the non-refundable registration fee.
- 3) Returning families select their classes in mid-April.
- 4) New and/or Prior families select their classes during open enrollment at the end of April.

Class enrollments will be processed in the following order:

- 1) Board members, including out-of-grade range requests.
- 2) Teachers, for the hours that they teach.
- 3) Seniors & Juniors for returning families.
- 4) Remaining returning families on a first come first served basis.
- 5) New and/or Prior families on a first come first served basis.

NOTE: Out-of-grade range requests will be processed last after open enrollment for all families, except board members. If a class becomes full during the returning family enrollment time period, then the families will be chosen by lottery. The students who did not receive a spot in a class will be placed on a waitlist.

## Registration / Class Enrollment Process During the Rest of the Academic Year (May – March)

- 1) Complete the registration contract via DocuSign.
- 2) Pay the non-refundable registration fee.
- 3) Select your classes.

Class enrollments will be processed on a first come first served basis. Students who are enrolled in a class that is full will be placed on the waitlist.